

To: Honorable Mayor Price and Members of the City Council

cc: Denis Fitzgibbons, City Attorney
City Manager's Executive Management Team

From: Gregory E. Rose
City Manager

Date: July 17, 2014

RE: City Manager Report

ACTIVITIES and EVENTS

- **MCE Business Dinner Series:** MCE is hosting a free business dinner series. The next workshop is titled "Starting Your Own Business" and will be held on Monday, July 21 from 6-8 p.m. Participants will learn about legal structures, financing, and organizing to take their product or service to market. [Click here to register.](#)
- **Upcoming Event:** July 25, from 8-11 a.m. MPD, in partnership with For Our City Maricopa, is holding the first annual back-to-school backpack giveaway. The location is Copper Sky and the target grades are first grade through eighth grade. This is part of MPD's yearly Shop with a Cop program which benefits underprivileged kids in the community.
- **I-10 Road Work May Affect Commute:** ADOT is making improvements to Interstate 10. The work consists of adding one eastbound and one westbound general-purpose lane and one auxiliary lane in each direction. Travelers should be aware of upcoming overnight lane restrictions taking place between July 27 and August 5:

Eastbound will be narrowed to one lane between Wild Horse Pass Boulevard and Queen Creek Road for milling, paving, and concrete barrier placement.

9 p.m. Sunday (July 27) to 5 a.m. Monday (July 28)

9 p.m. Monday (July 28) to 5 a.m. Tuesday (July 29)

9 p.m. Sunday (Aug. 3) to 5 a.m. Monday (Aug. 4)

9 p.m. Monday (Aug. 5) to 5 a.m. Tuesday (Aug. 5)

Westbound Interstate 10 will be narrowed to one lane between Wild Horse Pass Boulevard and Queen Creek Road for milling, paving, and concrete barrier placement.

9 p.m. Thursday (July 31) to 5 a.m. Friday (Aug. 1)

9 p.m. Friday (Aug. 1) to 7 a.m. Saturday (Aug. 2)

9 p.m. Saturday (Aug. 2) to 7 a.m. Sunday (Aug. 3)

For more information please go to www.az511.com or dial 511 from any landline or mobile phone within Arizona.

GENERAL INFORMATION

Committee Openings

- The City is currently accepting applications to fill vacancies on the Parks, Recreation and Libraries Advisory Committee, Board of Adjustment, Planning and Zoning Commission, Industrial Development Authority Board, and the Merit Board. Applications are available on our website at www.maricopa-az.gov. Contact the City Clerk's Office at (520) 316-6971 for more information.

Check Out Current City Recruitments

- Please follow link <http://www.maricopa-az.gov/web/jobs-portal>.

Council Future Agenda Item Report

- Please see attached report.

Economic Development Updates

- **ACA Grant Opportunity:** Last month, staff met with the Arizona Commerce Authority (ACA) to discuss a Rural Economic Development Grant opportunity that supports infrastructure projects to create shovel-ready sites, with individual awards of up to \$500,000. The grant RFP is expected to be released next week. Staff plans to submit an application for the construction of the Edison Road extension through the Estrella Gin Business Park site to SR 238.
- **Arizona SciTech Festival:** Staff and representatives from Maricopa Ak-Chin STEAM Foundation met to begin planning for Maricopa's participation in the Arizona SciTech Festival. The Arizona SciTech Festival is a state-wide celebration of science, technology, engineering, and math held annually in February and March through a series of over 400 expos, workshops, conversations, exhibitions, and tours held in diverse neighborhoods throughout the state.
- **City Code Project Update:** During the May 20 City Council Work Session, staff gave a presentation on proposed regulations, licensing procedures, and fees for special business types, specifically: (1) Tobacco Retail Establishments and (2) Auctioneers, Pawnbrokers, Scrap Dealers and Secondhand Dealers. Per City Council direction, public notice of the proposed City Code updates and fees has been posted to the City website. Staff plans to present on additional special business types during the August 5 City Council Work Session.

- **Copper Sky Commercial Land:** Next week, staff will meet with a commercial real estate developer to discuss potential development opportunities on the 18 acres of land at Copper Sky that has been reserved for commercial uses. Staff has prepared a conceptual site plan that envisions a mixed-use development project (e.g. retail, restaurants, hotel, and office uses). Staff will seek City Council direction on establishing a development strategy for the site.
- **Economic Development Annual Report:** Staff is working on the Economic Development Annual Report and plans to publish it later this month. The report is designed to provide a summary of actions taken to advance economic development in Maricopa over the past fiscal year.
- **Shop Local Campaign:** Staff has developed a plan for the 2014 Shop Local campaign and will present it during the August 5 City Council Work Session. As part of the campaign, a custom logo has already been designed with the help of the Communications & Marketing team; new promotional materials displaying the logo have been ordered; and a billboard along SR 347 will be rented to promote shopping locally. The Shop Local campaign will ramp up in October and continue throughout the holiday shopping season.
- **New Businesses:** Since the last report, the City received new business license applications from one home-based business and five out-of-town businesses that will be doing business in Maricopa.

Public Works

Capital Projects

- **Honeycutt Road Widening Project:** This project will improve Honeycutt Road from White and Parker Road to Porter Road, widening out to four lanes and installing curb, gutter, and sidewalk on the south side. Staff anticipates construction duration of eight months. The majority of private utilities affected by the project have completed their relocation work. All utilities have been relocated except two water companies. IGAs with both water companies were approved at council on July 15 and are going to the respective water company boards. Staff anticipates construction starting in mid-August.
- **Copper Sky Recreation Center and Regional Park:** CORE Construction is nearing completion of work at the multigenerational center, and is coordinating with staff to minimize disruption while addressing opportunities for change or improvement identified by staff since the building's opening. Work should be completed by the end of the month. A final contract was issued to Haydon Building Corps to complete some items that were dropped out of the project early on such as ADA ramps to the dog park and a screen wall for the parking lot.

Streets Maintenance

- Farrell Road from Porter Road to Palo Rojo Road (Palo Brea development) was closed due to flooding from heavy rain on July 9; the road reopened later that day after water was pumped from the roadway. Additional storm-related work:
 - Graded several erosion areas on dirt roads.
 - Pumped water from several ditches along roads.
 - Removed downed trees/limbs from roads.

Development Services Transportation/Transit

- Work continues on the Scope of Work for the Regional Transportation Plan 2014 Update. This project is anticipated to launch in September. One of the major benefits of this study will be to establish roadway and roadway infrastructure standards for the city, in addition to ensuring that Maricopa is postured for regional connectivity in the future.
- Proposals for the COMET service were scored by a three member panel and the results tabulated on July 14.
- Ridership on the Special Summer Shuttle was the strongest to date last week with 119 trips provided.
- COMET Demand Response ridership for the week ending July 11: 31 passengers, 57 trips.

Ride Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Medical	53	53	41	71	80	97							395
Groceries	11	10	29	39	11	17							117
Work	0	0	0	0	0	0							0
Mall	0	0	0	0	0	0							0
Leisure	157	91	79	47	18	17							409
Misc.	42	82	15	15	60	59							273
TOTAL	263	236	164	172	169	190							1194

Code Compliance

- Weeds were cleared from the area behind the former site of Glenn Jones Auto Sales, located at 20215 North John Wayne Parkway. Before and after photos are attached.
- Weeds were removed from a vacant lot located at 37929 West Montserrat Street in the Rancho Mirage subdivision. Before and after photos are attached.

Planning

- **Zoning Code Rewrite Project:** The next Planning and Zoning Commission meeting to discuss the draft code is scheduled for July 28. Further information, including the latest schedule, presentations, related documents, maps, and the draft Zoning Code, is available on the Zoning Code Rewrite website at <http://www.maricopa-az.gov/zoningcode/>. Please contact Dana Burkhardt with questions or comments at dana.burkhardt@maricopa-az.gov.

Community Services News

Recreation

- The new TRX system (short for total body resistance exercise) is installed and has had an amazing response from all the members and the morning class.
- Copper Sky is experiencing higher member usage in the fitness facility during the summer months.
- Staff is working with Core Construction to finish some detail work in the Copper Sky Multigenerational Center.
- The Play Maricopa guide will be reviewed for printing this week and will be sent to the printer for distribution the week of August 1.
- Adult Softball early registration closes July 20 (\$450).
- Adult Softball regular registration is July 21-August 1 (\$475).
- Adult Drop-In Volleyball is scheduled at Copper Sky Multigenerational Center every Friday starting July 25 from 5-8:30 p.m.
- Adult Drop-In Dodge ball is scheduled at Copper Sky Multigenerational Center every Saturday starting July 26 from 5-7:30 p.m.
- Youth Soccer early registration closes July 20(\$55).
- Youth Soccer regular registration is July 21-August 2 (\$65).
- Ten new lifeguards have been hired as part of the year-round staff at Copper Sky.
- Mandatory in-service training for Aquatics Staff is this Saturday, July 19 from 8-10 a.m.
- Swim Lesson Summer Session 3 will begin on July 21 and Fall Swim Lesson registration begins August 11, with the first class starting on August 18.
- Copper Sky Members: 5,693; Ak-Chin: 256; Silver Sneakers: 69; 50 and up: 822.

Parks

- All parks division staff attended CPR training at Fire Station 575.

Library

- Door Count: 6,373 (people who used the library facility last week); circulation: 6,151 (items checked out); hours of computer use: 425 (with assistance from staff); new cards issued: 77.

Library Summer Reading Club: Registration continues for children and teens to join the 2014 Summer Reading Club at the Maricopa Public Library. This year's theme is *Fizz, Boom Read* and features many exciting events along a science and technology theme. The program runs from June 2-July 25.

- The reading program has a total of 981 participants so far.
- Children have read a total of 120,480 minutes towards prizes and 192 teens have reported 592 books read!

Library Events

July is Food for Fines month. For every non-perishable food item donated, patrons will have \$1 waived from their fines. All donations go to F.O.R. Maricopa. In the first week, 182 items, and 48 water bottles were donated to the food bank!

- **Friday, July 18, 9:30 a.m.** Rhythm & Rhyme Dance Party. Rhythm instruments, sing-along and action songs, dancing and movement to teach your children the love of music! Intended audience: Infants-preschool ages.
- **Friday, July 18, 1 p.m.** T-shirt Design Workshop for Teens. Students will design the artwork, prepare the stencils, and print their own one-of-a-kind T-shirts. Shirts and all materials will be provided. Sign-up is required for this program.
- **Monday, July 21, 3:30 p.m.** Krafty Kids. Come and make a fun craft with some friends...all materials provided. Intended audience: Elementary aged students. Registration required.
- **Tuesday, July 22, 9:30 a.m. and 10:15 a.m.** Preschool Storytime. Discover new stories, rhymes, flannel boards, and songs in this active fun-filled, half-hour program designed to help build early literacy skills as your child gets ready to read.
- **Tuesday, July 22, 1:30 p.m.** Friends of the Maricopa Public Library host an open discussion with coffee and refreshments. All are welcome to attend.
- **Tuesday, July 22, 3:30 p.m.** Tale Waggers. Come read to PJ the Dog. For struggling readers and animal lovers.
- **Wednesday, July 23, 9 a.m., 11:15 a.m., and 2:15 p.m.** Fun Van (advance registration required). Kids play and learn while parents and caregivers meet to discuss parenting skills.
- **Wednesday, July 23, 4:30 p.m.** MuV Chat is an interactive way to watch a movie where participants can text in comments that appear simultaneously on screen while watching the film...lots of fun...great for teens and adults. Sign-up is required for this program.
- **Thursday, July 24, 9:30 a.m.** Toddler Storytime. Explore early literacy with books, finger plays, stories and songs and is for infants and toddlers, ages 2 and under with an adult.

- **Thursday, July 24, 10 a.m.** Brain Box. Parent-child interaction to stimulate brain power in children...details at the library...registration required. Ages 2-5 years.
- **Thursday, July 24, 3:45 p.m.** School Age Storytime. Stories are interactive and the craft is great fun.
- **Thursday, July 24, 5 p.m.** Adult Computer Class-Intermediate MS Word.
- **Saturday July 26, 1 p.m.** Come create with the MPL LEGO Club. All building materials provided.

Special Events & Marketing

- Special Events is working on the Concert in the Park series taking place each Friday in September (5, 12, 19, and 26) as well as Merry Copa, a holiday festival where residents will be able to enjoy entertainment, activities for the entire family, and great food. This event will take place December 6, 2014.

Fire Department

Community Outreach, Public Safety Events, and Fire Prevention

- Maricopa Fire Department participated in Maricopa Elementary School's Summer Fun & Fitness.
- Maricopa Fire provided CPR instruction to several members of Parks and Recreation.
- Fire Department members participated in a school visit to the Children's Learning Center.

Emergency Calls

Total number of calls for MFD is not readily available as administrative staff members are attending ImageTrend electronic patient care reporting training in Minnesota.

- **Water Rescue:** MFD responded to assist Goodyear Fire with a water rescue on SR 238 during a monsoon. Occupants of the vehicle were out upon arrival.
- **Suicide Threat:** Maricopa units responded to a report of a resident threatening suicide with a shotgun. MFD worked with members of MPD for safe contact with patient. Patient was transported for evaluation.

Training

- Assistant Chief Bobby Miller and Battalion Chiefs Ken Pantoja and John Pantoja attended training at the Virtual Incident Command Training Center (VICC) in Mesa with a focus on incident command during firefighter "May-Day" conditions.

Police Department

- **NICS TASK FORCE MEETING:** July 15, Chief Steve Stahl attended this meeting held in Glendale, Arizona. The goal of this meeting was to provide the status on Arizona legislation for Category 5 (mental health adjudications), proposed legislation for 2015 sessions and rulemaking. Another goal of this

- meeting was to begin the discussion on comprehensive reporting in the areas of domestic and sexual violence convictions. Additionally, a comprehensive review of each of the recommendations will be conducted in order to get consensus on status and direction of each recommendation.
- **Chief Conference Training:** July 16-18 Chief Stahl is attending the yearly East Valley Police Chiefs Association conference in Flagstaff. The yearly conference is attended by Chiefs of Police statewide and includes federal and tribal law enforcement officials. MPD is an associate member of this organization and our partnerships with these agencies have been productive in sharing topics of equal concern.
 - **Police Officer Training:** July 16, sworn members of the police department attended Developing Cultural Competency: Working with American Muslim Communities. The training provided an understanding and insight into the American Muslim community. This will enhance the capabilities and skills of law enforcement agents to serve this population.
 - **Coffee with the Chief:** July 12, Coffee with the Chief was attended by over 20 members of the community. The class learned about the operating cost of the bike unit as well as the training required by members of the PD. The class also learned some safety tips for being more aware while riding. Please note, that next month's Coffee with the Chief has been cancelled for a summer break.
 - **Victim Assistance Recruitment:** The victim assistance program is looking for more members. The volunteers will provide victims with crime information and referrals to local and county agencies, hospital, safety planning, and how to deal with traumatic experiences. Volunteers are prescreened and trained through the Department of Justice Victims Assistance Online Training Program. Once training is complete, volunteers are placed on call for 12 hour shifts depending on their availability. For more information on the program, please email Mary.Witkofski@maricopa-az.gov.

Respectfully submitted,



Gregory E. Rose, ICMA-CM
City Manager

Future Council Agenda Items

<u>Date</u>	<u>Meeting</u>	<u>Item</u>	<u>Contact</u>
August 5, 2014	WORK SESSION	Presentation: 2014 Shop Local	Micah Miranda
August 5, 2014	WORK SESSION	Executive Session: Temporary Presiding Judge Recruitment Process	Brian Ritschel
August 5, 2014	REGULAR	Consent: Amendment of Jacobs Contract	Bill Fay
August 5, 2014	REGULAR	Consent: Budget Transfer for City Hall	Bill Fay
August 5, 2014	REGULAR	Consent: Budget Transfer from City Manager's Office to Police Department	Mary Witkofski
August 5, 2014	REGULAR	Consent: Contract with FCI for Phase 2 of FS 572	Bill Fay
August 5, 2014	REGULAR	Consent: CUP for above-ground fuel tank at Copper Sky	Bob Goodhue
August 5, 2014	REGULAR	Consent: Development Service Fee Revisions	Bob Goodhue
August 5, 2014	REGULAR	Consent: Joint Project Agreement (JPA) with ADOT for Hartman Road	Bill Fay
August 5, 2014	REGULAR	Changes to Youth Council Guide	Kristie Riester
August 5, 2014	REGULAR	PRL Committee Appointment	Vanessa Bueras
August 5, 2014	REGULAR	Presentation by PFM on City's Investments Performance for FY 13-14	Brian Ritschel
August 5, 2014	REGULAR	Presentation: MEDA	Micah Miranda
August 5, 2014	REGULAR	Presentation on possible approval of AZ League of Cities proposed Resolutions	Paul Jepson
August 5, 2014	REGULAR	Temporary Presiding Judge Recruitment Process	Brian Ritschel
August 5, 2014	REGULAR	Youth Internship Program	Gregory Rose
September 2, 2014	WORK SESSION	Presentation: Business Licensing	Micah Miranda
September 2, 2014	REGULAR	Consent: Alcohol Permit Application & Special Event Fees	Kristie Riester
September 2, 2014	REGULAR	Consent: Amend CC&R's for Library Building	Kristie Riester
September 2, 2014	REGULAR	Consent: Change order with Haydon for Copper Sky	Bill Fay
September 2, 2014	REGULAR	Consent: Contract with MakPro for Public Outreach on SR347	Bill Fay
September 2, 2014	REGULAR	Consent: Contract with Wilson & Co. for Regional Transportation Plan update	Bob Goodhue
September 2, 2014	REGULAR	Consent: Contract-City Hall, Copper Sky, Library, Pacana Park Janitorial Services	Bill Fay
September 2, 2014	REGULAR	Consent: SPR14-02 – Fire Station 572	Bob Goodhue
September 2, 2014	REGULAR	Scholarship Policy Development	Kristie Riester
September 2, 2014	REGULAR	Volunteer Exchange Program	Kristie Riester
September 2, 2014	REGULAR	Executive Session: Commercial Development Strategy	Micah Miranda
September 2, 2014	REGULAR	Executive Session: City Manager Performance Evaluation	Gregory Rose

September 16, 2014	WORK SESSION	Presentation: Enhancements to the Maricopa Non-Profit Funding Program & Community Development Block Grant	Mary Witkofski
September 16, 2014	REGULAR	Non-Profit Recreation Rental Fees	Kristie Riester

20215 N JOHN WAYNE PKWY



37929 W MONTSERRAT ST

